

Procedure For Obtaining A Student Parking Permit 2018/2019 School Year

1. The following items must be returned by **Thursday, August 9, 2018:**
 - Student parking rules sheet with signatures.
 - Photocopy of student's driver's license.
 - Photocopy of vehicle registration.

2. Only Seniors are eligible for parking permits that are in good standing:
 - No course failures during the 2017-2018 School Year
 - No "in or out" of school suspensions during the 2017-2018 School Year
 - No outstanding obligations

3. A senior whose birthday is after the first day of school **is still eligible** to apply for a parking space. However, if he/she does not take and/or pass their test by September 30, 2018, their spot will be given to the first person on the waiting list.

4. To Provide ALL seniors the opportunity to have a parking spot, we will conduct **two** lotteries. One for the Fall semester and one in the Spring semester. Students who are not selected for a spot in the fall **will be guaranteed** a spot in the spring semester. The remaining spots for the spring will be filled through the same lottery process used in the fall. **To guarantee yourself a spot for Spring, you must have turned in your paperwork by the Fall deadline of August 9, 2018. All other applications will go into the Spring lottery.**

5. Any eligible senior who is willing to carpool with another eligible senior can obtain a spot for the full year. No need to enter the lottery. However, both students must submit the appropriate application by the **deadline of August 9, 2018.**

5. All applications must be in the assistant principal's office by **3:00pm on Thursday, August 9, 2018.** If you do not turn in an application in time for the fall Lottery, you may turn in an application to be eligible for the spring lottery. Spring lottery applications are due by **Tuesday, January 15, 2019**

6. The fall lottery will be held in the Little Theater at **11:00am on Wednesday, August 15, 2018.** Students are encouraged to attend. The spring lottery will be held on **Monday, January 28, 2019 at 12:30pm** in the Little Theater. **IF YOU APPLIED IN THE FALL BY AUGUST 9, 2018, THERE IS NO NEED TO REPLY IN THE SPRING.** Your application will count for both lotteries

7. **New Parking spots for the spring will begin on Wednesday, January 30, 2019.**

8. **Once the lottery is complete, students will be contacted via school email. Parking stickers must be picked up by 12:30 pm, Friday, August 31, 2018. After that time, students on the waiting list will be given preference.**

Parking Regulations

Park Ridge High School is concerned about safety. The administration will take disciplinary action with those students who illegally park or violate any traffic regulations while on school grounds.

Students who wish to bring their vehicles to school must register their vehicles in the assistant principal's office. **Please note: Any student who had an in or out of school suspension during their junior year, had a failure in a semester or full year course, or has an outstanding obligation, will not be eligible for the lottery.**

The following parking regulations are distributed to those students who request parking spaces. These regulations are to be signed by both the student and parent before a space is assigned. A decal and an assigned space will be given to the student when all the requirements have been met.

1. The decal must be displayed in the driver's side rear window.
2. All students must drive with due caution and courtesy, being mindful of the safety of other students, faculty and visitors.
3. Students are not allowed to give their parking space to any one else.
4. Students must park only in their assigned space. If the space is taken, students may **NOT** take another space, but rather report the situation to the assistant principal's office.
5. Students are not to park in the rear or on the side of the main building during the school day.
6. Students should **NEVER** park in a spot labeled with a "C".

Violation of these rules could result in the ticketing and/or towing away of the improperly parked vehicle as per borough ordinance 96-2 and loss of parking privileges for the remainder of the school year.

Student Parking Application

Both the student and the parent/guardian must sign this list of regulations before the student's name can be included in the lottery for a parking assignment.

Rules

1. Parking decal must be displayed in the driver's side rear window. Only one decal will be issued per student per year.
2. All students must drive with due caution and courtesy, being mindful of the safety of other students, faculty, and visitors.
3. Students are not allowed to give their parking space to any one else.
4. Students must park only in their assigned space. If the space is taken, students may **NOT** take another space, but rather report the situation to the assistant principal's office. Please have the make and license tag number of the offending car.
5. Students are not to park in the rear or on the side of the main building during the school day.
6. Students should NEVER park in a spot labeled with a "C".

Violations of these rules could result in the ticketing and/or towing away of the improperly parked vehicle as per borough ordinance 96-2 and loss of parking privileges for the remainder of the school year.

Student Name (Printed) _____

Student's signature _____ Date _____

Parent's/Guardian's signature _____ Date _____

E-mail Address _____

Phone _____